Date (DD/MM/YYYY): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Research Review Form**

Kindly fill out the form below for us to review a possibility of cooperating to your research. The given information will be kept confidential and used only for purposes of our review and contact with the applying researcher.

**I. Summary of the Researcher**

|  |  |
| --- | --- |
| Name(Surname, given) |  |
| Contact | Phone:E-mail: |
| Date of birth(DD/MM//YYYY) |  |
| Post; name of the organization |  |
| Academic/professional record(the applicant may attach additional documents) |  |
| Major publications(the applicant may attach additional documents) |  |

**II. Summary of the Research**

|  |  |
| --- | --- |
| Research theme |  |
| Reason/s for choosing the theme |  |
| Research site/s |  |
| Reason/s for choosing the site/s |  |
| Research duration |  |
| Is the applicant willing to visit SEEDS Asia’s project site/s? | ☐ Yes (When: )☐ No (Yet willing to visit SEEDS Asia HQ or communicate via emails) |
| Has the applicant got a research fund? | ☐ Yes (Specify: )☐ No (Research cost will be shouldered by the researcher) |
| Where and how will the research outputs be presented/published? |  |

(The applicant may attach additional documents specifically for the summary of the research)

**Terms and Condition and Consent Form**

1. **Researcher’s responsibility**
2. Whether to cooperate to your research will be determined on the target groups’ free will.
3. Rights of the target groups to reject cooperation to your research will be respected.
4. Full attention will be paid to protecting the privacy and personal information of the concerned.
5. Extra care will be paid to the emotional and financial burden of the target groups from cooperating to the research.
6. Consultation and approval will be made with and by SEEDS Asia’s local field office regarding remunerations to the target groups.
7. Any act to disturb project implementation of SEEDS Asia’s local field office will be avoided.
8. **Presentations and publications**
9. In any presentations and publications of the research, the name of SEEDS Asia will be cited as a cooperating organization.
10. Criticism to SEEDS Asia’s activities will not be published either online or offline without prior approval.
11. Research outputs will be shared with SEEDS Asia (and desirably with the target groups).
12. In citing photos from SEEDS Asia’s websites or SNS, etc., a copyright statement (©SEEDS Asia) will be put.
13. **Liability**
14. SEEDS Asia will not be liable for consequences from accidents or incidents in the conduct of or transfer during the research. These will be deemed personal responsibility of the researcher.
15. **Cooperating to SEEDS Asia’s activities**
16. In case SEEDS Asia’s staff member/s in the local field office will serve as interpreter/s, wage per hour/day calculated from their basic salary, cost of transportation, Daily Substance Allowance, and accommodation fee will be paid by the researcher to the local field office.
17. Kindly tick (✓) the boxes below for the items where the applying researcher may cooperate to SEEDS Asia with.

☐ Give reactions (like, share, etc.) on SNS/website and cooperate to other PR activities

☐ Become an individual donor (\3,000 or more) or a supporting member (\5,000/year)

☐ Give general donation to SEEDS Asia HQ

☐ Give general donation to SEEDS Asia’s local field office

☐ Collect donations

☐ Be or introduce a volunteer or unpaid intern

☐ Other (kindly specify):

I, 　　　　　　　　　　　　　　　　　　　　, hereby confirm that I will comply with above Terms and Conditions in the conduct of my research with the cooperation by SEEDS Asia.

Date (DD/MM/YYYY):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: